

**WALES TOWNSHIP PLANNING COMMISSION  
ORGANIZATIONAL MEETING  
JANUARY 15, 2018**

Meeting opened at 7:00 p.m. with the Pledge of Allegiance.

ROLL CALL: Present: Liz Masters; Gayle Perry; David Basnaw, John Minor.  
Absent: Kevin Watkins, excused.  
Also present: Recording Secretary Judy Duncan and no members of the public.

AGENDA: **Motion** by Minor, second by Masters, to approve the agenda as presented.  
All ayes; motion carried.

APPROVAL OF MINUTES: **Motion** by Perry, second by Minor, to approve the Minutes of the October 16, 2017 meeting as presented. All ayes; motion carried.  
**Motion** by Minor, second by Masters, to approve the Minutes of the November 06, 2017 Master Plan Workshop session. All ayes; motion carried.

QUESTIONS from the public on agenda items. None.

CORRESPONDENCE:

A. MTA St. Clair Co. Chapter Annual Meeting.

GUEST PRESENTATION: None.

REPORTS:

- A. Zoning Administrator. Not in attendance.
- B. Planning Consultant. Not in attendance.
- C. Township Board representative. Masters reported on the resignation of Thomson as Township Supervisor, effective February 5, 2018, and the appointment of Masters as Interim Supervisor, effective February 6, 2018. Also, she attended the Public Hearing on the Green Drain project, which is a huge, expensive plan. Minor Explained the legal powers of the Drain Commission.
- D. Zoning Board of Appeals representative. Minor said that the Zoning Board of Appeals will meet on January 27<sup>th</sup> for their organizational meeting. He brought up concerns about not having a full Board. If any one of the members can't attend, or has to abstain, there won't be a quorum. Masters said the Board has been advertising for candidates.
- E. Committees. Minor is on the Local Parks and Recreation Advisory Committee. He is again requesting a joint meeting between Parks and the Planning Commission. **Motion** by Basnaw, second by Minor, to consider the formation of a joint committee between the Planning Commission and the Parks Committee, to review the Master Plan. All ayes, motion carried. John also suggested looking at the Thoroughfare Plan.
- F. Other reports. None.

OLD BUSINESS: Master Plan Workshop schedule. There is a need to set at least one date for a Session on the Master Plan update. **Motion** by Masters, second by Perry, to carry This Old Business item over to the Special Planning Commission meeting agenda on February 5<sup>th</sup>. All ayes; motion carried.

**NEW BUSINESS:**

- A. Election of Officers. **Motion** by Minor, second by Masters, to nominate Basnaw As Vice-Chairman, Perry as Secretary, and leave the Chair position open for the Present. All ayes, motion carried.
- B. Review By-Laws. **Motion** by Minor, second by Masters, to approve the By-Laws as they now stand. All ayes; motion carried.
- C. Set scheduled meeting dates, times, and places. **Motion** by Minor, second by Basnaw, to keep the regular meeting dates on the third Monday of third Mondays of the month, quarterly, except the January meeting, which ii be held on the fourth Monday of the month. Dates are April 16, 2018; July 16, 2018; October 15, 2018; and January 21, 2019. All ayes; motion carried.
- D. Set Public Hearings/Special meeting dates. An upcoming Special Meeting cannot be set until all of the required information is submitted.

**PUBLIC PARTICIPATION:** No public present, but Minor brought up the loss of Ted Jahn. **Motion** by Minor, second by Perry, to send a note of thanks to Ted for all of his years of service. All ayes; motion carried.

**ADJOURNMENT:** **Motion** by Minor, second by Masters, to adjourn. Meeting adjourned at 8:15 p.m. Next regular meeting date: April 16, 2018.

Respectfully submitted,

Judy Duncan, Recording Secretary